



# My Company

My Building  
My Street1  
My Street2  
My Town  
My County  
My Postcode  
Tel: 0191 9999999

**Purchase Order Ref:**      *Guitar Themed PC*

**Order To**

Grace Jones PCs  
PO Box 22  
Windy Way  
Chainbridge Road  
Blaydon-on-Tyne  
Tyne and Wear  
NE11 3XP

**Deliver To**

Novelty PCs SQL  
My Building  
My Street1  
My Street2  
My Town  
My County  
My Postcode

Account No	Our Document Ref	Deliver By	Your Ref	Date
JONE001	PO10019	24/02/2024		23/02/2024

Qty	Description	Our Ref	Price	Amount
1	500GB SSD <i>Corsair</i>	SSD1 SJ10015	26.00	26.00
1	SFF Power Supply <i>Corsair</i>	PSU1 SJ10015	46.00	46.00
1	OEM Software <i>Windows 11</i>	OEM1 SJ10015	14.00	14.00
1	8GB Memory Pair <i>Corsair</i>	MEMORY1 SJ10015	29.00	29.00
1	Processor AMD <i>Ryzen</i>	CHIP1 SJ10015	49.00	49.00
1	Micro ITX Motherboard AMD <i>Asrock</i>	BOARD1 SJ10015	107.00	107.00

*Please confirm receipt of this order*

*Net Value*      271.00

**Co. Reg. No**

*VAT Value*      54.20

**VAT. Reg. No**

*Total Value*      325.20

**Authorised By**

*Order subject to our terms and conditions with costs to include delivery unless stated to the contrary*

# Generic Purchase Order T&Cs for Goods & Services

## 1. GENERAL

1.1 Except where conditions 8 applies, these terms and conditions apply to every order placed by The Company with any individual, firm or company (the "Supplier"). No terms and Conditions in or attached to any catalogue, invoice or other sales literature or document or tender or dispatch/delivery note which are inconsistent with these terms and conditions or which purport to add to or vary them in any way shall not have any effect unless expressly accepted by The Company in writing. In the absence of such written acceptance, the Supplier shall be deemed to have withdrawn or waived his terms and conditions and to contract solely on the basis of these terms and conditions and acceptance of goods and/or services shall not constitute or be deemed to constitute acceptance by The Company of the Suppliers terms and conditions. The contract shall commence and the Supplier will be contractually bound upon the despatch of a purchase order by The Company.

supplying the Goods and/or Services for more than 4 weeks, The Company shall have the right, without limiting its other rights or remedies, to terminate this Contract with immediate effect by giving written notice to the Supplier.